

Committee Booklet

I.C.T.S.V. Inter-Actief



Preface

Welcome to the committee booklet of Inter-Actief!

In this booklet you will find a number of useful facts about Inter-Actief, committees and activism. For each committee, five "attributes" are listed. Do note that these are merely guidelines, each committee is free to alter these attributes to suit their members!

The attributes and a short description can be found below:

Time Investment Denotes the amount of time you will be spending in a week on work for the committee on average. This can vary for each week, as some weeks require a lot more work to be done than others. Of course, if you're busy, it's always possible to come to an arrangement with your fellow committee members!

Number of members The number of members the committee usually has.

Duration A committee is either continuous or periodical. The latter is periodically reformed (usually yearly), as they are focused on organising a single activity. Continuous committees organise multiple activities over time, and members come and go over time as well.

Functions The different functions of the committee members. Nearly all committees have a chairman, secretary and treasurer. The chairman leads meetings, the secretary takes minutes and the treasurer keeps track of the committee's finances. All members still execute regular tasks besides their function specific ones.

Meeting Frequency The number of times the committee usually meets in a given time span. Some have weekly meetings, others require less frequent meetings. In order to prevent meetings from interfering with classes, they usually take place during lunch breaks.

Activism

Activism at the University of Twente

The UT offers several ways to become active and develop yourself next to your studies. You can become active in sports clubs, social clubs, culture associations or study associations and their many committees. Student activism entails the organization of activities for you and your fellow students. The University of Twente values this activism highly and aims to support active students!

Develop yourself!

Student activism is, above all, fun! By becoming active you develop yourself on a social level and your activism allows you to interact with all kinds of different people. Not only that, you also develop several skills that you won't necessarily learn during your studies, like working in teams, making decisions and dealing with responsibilities. Additionally, student activism is highly valued in many businesses! The biggest advantage of student activism is on the UT is that besides learning a lot, you and your fellow board and/or committee members have some actual influence within the association or organisation you're a part of.

Activism arrangements

Being active is investing in your own development. When you decide to become active a very fun time lies ahead of you. However, you will also gain many experiences and skills that will prove very useful in the future. Not only will you learn how to work together with other people in various situations, future employers will definitely see your student activism as a bonus point on your resume. While your degree itself is important, proving that you've already developed yourself both socially and organisationally will definitely give you that extra edge for that dream job.

The University of Twente aims to give its students the opportunity to organise activities besides their studies. Much of the University of Twente's current infrastructure is formed and maintained by active members of the associations. This is one of the reasons that there are several arrangements with the goal of compensating students who have been active in a student organisation.

Competence

Development of Competences

What is competence?

Competence is a term that has seen more and more use in education and businesses over the last few years. However, a lot of uncertainty exists around the proper definition of the term. Are competences simply skills? Or are they more about knowledge and the ability to use that knowledge? To prevent confusion around the term 'competence', the Student Union cites the following definition of the term: "A latent ability of a person, to perform effectively, in a certain task or problem situation, in a way that is objectively observable and assessable." (Hoekstra & Van Sluijs, 1999)

How can I develop my competences?

When you're a member of a student organisation's board or committee you often develop your skills and competences without realising it. To work with your competences more awarely and to allow you to properly lay out the lessons you want to take away from your activism, a competency development path has been defined. Stepping out of your comfort zone when realizing a task could be an example of how you acquired competence. Contact the board representative of your committee in order to talk about improving your soft skills, like communication, planning, expectation management, et cetera.

Activism at Inter-Actief

What can *Inter-Actief* do for you?

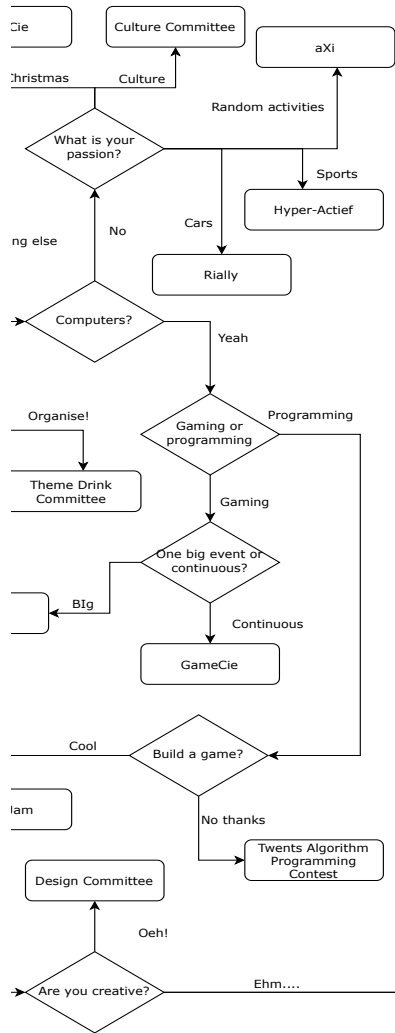
As an association we think it's amazing if you want to become active! All activities are organised by our active members, after all. To stimulate activism and thank the active members for the work they invest in our association, there are several things we arrange for them.

All of *Inter-Actief's* committees get the opportunity to buy committee clothing. *Inter-Actief* will compensate a part of the price of the clothing for each committee member.

Activism is more fun when you work together with people you have a good relationship with. To stimulate this, and of course because it's fun, each committee has the opportunity to go on a day out each year. Per committee member, *Inter-Actief* will compensate € 20,- of the costs of the day out.

On top of the clothing and the day out, the board of the association organises two great events, specifically for active members. These activities are the "Active members thank you dinner", where the board will be preparing a meal for you. Guaranteed success! Furthermore, an "Active members weekend" is organised each year by the board, where we party for an entire weekend on a location especially hired entirely for the active members.

Finally, there's the active members gift. Each year, the board will arrange a gift for all active members, decorated with a beautiful logo. The past few years we've had personalised mugs, thermos, towels and cutting boards. Who knows what's next...!



Find a committee that suits you!

Made a choice? Check in the blooklet for more information about the committee and contact the Officer of Internal Affair (internal@inter-actief.net) to show your interest in the committee

Cluster Activities

Activity Committee (aXi)

Time investment At least 2 hours a week

Number of people 6 to 8

Duration Continuous

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, logistics, innovation, promotion

The activity committee of *Inter-Actief* organises fun and approachable activities throughout the year. These activities may include airsofting, karting, lego evenings and the beagle where we drops computers from a crane! This great committee meets every week. Additionally, the aXi comes together a few times per year for snacks and drinks to brainstorm about new and cool activities. There are never too many fun things to do, after all!



Christmas Committee

Time investment About 2 to 4 hours a week

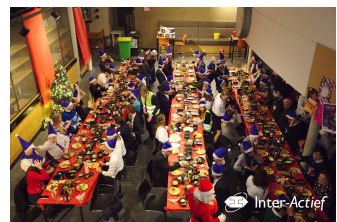
Number of people 6 to 8

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, logistics, promotion

The Christmas Committee, as the name suggests, organises Christmas themed events during the yearly period of lights, decorated trees and hot chocolate. The committee organises the Christmas dinner, the Christmas drink and a few other Christmas related activities.



Culture Committee

Time investment About 1 to 2 hours a week

Number of people 4 to 8

Duration Continuous

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, logistics, promotion



Inter-Actief consists of people from all over the world, who each have their own unique and interesting culture. The Culture Committee is there to organise activities related to cultural events from all over the world and get a taste of their culture during fun activities!

Dies Committee

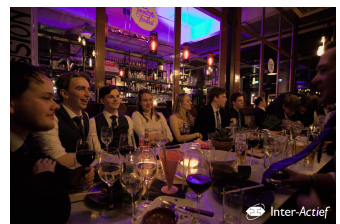
Time investment 2 to 4 hours a week

Number of people 6 to 8

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, logistics, promotion



Every year, in the week of 12 March, *Inter-Actief* celebrates its dies natalis. The Dies Committee will organise the dies reception and dinner as well as one or two activities of their own preference. That way, we will celebrate another wonderful year of existence for *Inter-Actief*!

Freshmen Committee

Time investment 1 or 2 hours a week

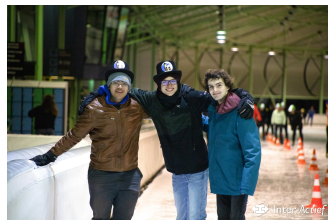
Number of people 5 or 6

Duration Continuous

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, logistics, promotion, events

The freshmen committee is, unsurprisingly, the best starting committee of *Inter-Actief*. With around 5 or 6 other first year students you will be organising several cool events. For instance, every year the first year's committee organises the New Harvest celebration, to celebrate the new freshman. Next to that, another few activities are organised, sometimes together with the other associations from the faculty EEMCS (Abacus, Scintilla and Proto).



Game Jam Committee

Time investment An hour a week

Number of people 5 or 6

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, logistics, promotion

The Game Jam is a yearly event for *Inter-Actief*. Students form groups in order to create a video game. These groups each get two days to create their game before they are all tested and judged. The committee will arrange the location, food and drinks, the overall course of the weekend, good promotion and of course the entertainment!



Game Committee

Time investment At least 1 hour a week

Number of people 5 or 6

Duration Continuous

Meeting frequency Every once in a while

Functions Chairman, secretary, treasurer,
Server manager

Do you like gaming? Do you want people to game with you? Join the game committee to create a server for everyone, to organise gaming nights and more! you will get a lot of freedom to give it your own touch and run your own ideas.



Sports Committee (Hyper-Actief)

Time investment Two hours a week

Number of people 5 or 6

Duration Continuous

Meeting frequency Weekly

Functions Chairman, secretary, treasurer,
StAf commissioner, Bata commissioner



The *Hyper-Actief* organises sports events for members of the association. Examples are a outing to a climbing forest, underwater hockey and wipe-out. It is also responsible for forming the delegation of *Inter-Actief* for lager, UT-wide or even national sporting events like the StAf football tournament and the Batavierenrace. If you like making other people sweat, join the *Hyper-Actief*.

Bachelor Kick-In Committee (Kick-IT)

Time investment 2 to 6 hours a week

Number of people 5 or 6

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, logistics, bachelor day, camp, integration, do-group market

You've probably experienced the Kick-In before beginning with your studies. These days consist of several parts, one of which is the education introduction where you go on a camp. For *Inter-Actief*, this camp is organised by the Kick-IT. This committee is responsible for the location, the program during camp and additional things like food, drinks and entertainment.



LAN Party Committee

Time investment Two hours a week

Number of people 5 or 6

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, logistics, technician, competitions

Each year the LAN committee organises two great LAN parties. With your committee you will choose a weekend and arrange a nice location, electricity and internet supplies, games, servers, food and other entertainment like consoles. Of course, good promotion is paramount!



Pandora Committee

Time investment 4 to 6 hours a week

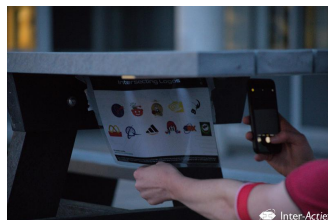
Number of people 5 or 6

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer

Pandora is the most mysterious and secretive committee of Inter-Actief. It organises a week long puzzle event on the UT campus (that mostly takes place at night) that involves solving mysterious puzzles that point towards the next clue. The committee creates all puzzles, makes sure they all hang in the correct position and think up a theme and story-line. There are other tasks involved with organising this event, but due to their secretive nature these cannot be disclosed in this booklet.



Parents Day Committee

Time investment 1 or 2 hours a week

Number of people 5 or 6

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, logistics, promotion

This committee, fully made up out of freshmen, organises the yearly parents day, a day the parents of the freshmen of our association can come and see what our study and association are all about.



Party Committee

Time investment At least 1 hour a week

Number of people 5 or 6

Duration Continuous

Meeting frequency Every once in a while

Functions Chairman, secretary, treasurer,
General member

Inter-Actief organises a big party in the city several times a year. The party committee is responsible for these parties. The tasks required for organising one of these parties include coming up with the theme for the party, decorating the location of the party and most importantly, promoting the event. These parties are often organised together with other associations from the UT, so the party committee is a perfect committee to get to know people outside of *Inter-Actief*.



Rially Committee (Rially)

Time investment 2 to 6 hours a week

Number of people 5 or 6

Duration Periodical

Meeting frequency Weekly (or more)

Functions Chairman, secretary, treasurer,
route, puzzles, logistics, challenges

Each year, the Rially organises a car quest in the surrounding area. The committee plans a route and creates puzzles that direct the participants into the right direction. They also prepare a list of challenges participants can complete for bonus points. On the day of the event the committee drives around the route in a van to prepare all checkpoints for the participants.



Sociëteitscommittee

Time investment At least 2 hours a week

Number of people 6 to 8

Duration Continuous

Meeting frequency Once every two weeks

Functions Praeses, ab actis, questor, bartenders, innovation, internal drinks, external drinks



The Sociëteitscommittee is the backbone of all drinks organised by *Inter-Actief*. Its members make sure there are enough bartenders, that the beer is paid and they arrange all other necessities surrounding drinks. On top of that, they also arrange external drinks (like graduation drinks) which bring in money for all the themed drinks held throughout the year.

TAPC

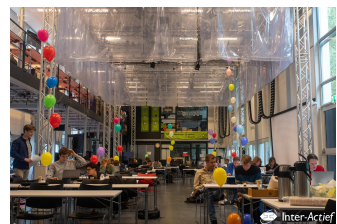
Time investment At least 1 hour a week

Number of people 5 or 6

Duration Continuous

Meeting frequency Every once in a while

Functions Chairman, secretary, treasurer, General member



Throughout the world each year programming contests are organised, including preliminaries. Twente has its own preliminaries in the Twents Algorithm Programming Contest (or TAPC), the winners of which are allowed to compete in the Benelux Algorithm Programming Contest (BAPC). The committee arranges all facilities for the championships, prizes, a post-contest drink and all contact with the sponsor. The problems for the event will be provided by the organising committee of the BAPC.

Theme Drink Committee (TDC)

Time investment At least 1 hour a week

Number of people 5 to 8

Duration Continuous

Meeting frequency Weekly

Functions Chairman, secretary, treasurer,
General member



Every Tuesday *Inter-Actief* holds an afternoon drink. Mostly, these drinks have a special theme; the TDC is responsible for these themes. As a member of the TDC you make sure these drinks are properly arranged, promoted and decorated. A specialty of this committee is organising highly productive brainstorming sessions where the members of the committee gather for some drinks to think up more great themes. So, if you're in for a drink and if you like a creative theme or two then the TDC is the committee for you!

Cluster ICT

System Administration Committee

Time investment 2 to 10 hours every 2 weeks

Number of people 6 to 12

Duration Continuous

Meeting frequency Once every two weeks

Functions Chairman, secretary, general member



The network of *Inter-Actief* includes 7 work stations and a number flex stations supported by 5 servers. This nice bit of network needs constant management. If you already have the knowledge necessary for this vital task or want to learn more about system management, the system management committee is perfect for you. Its members make sure everything runs smoothly and, when something does go wrong, they are the ones to fix it.

Website Committee (WWW)

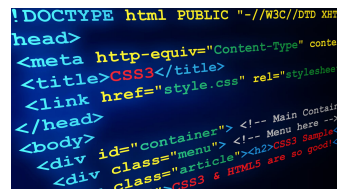
Time investment 2 to 10 hours every 2 weeks

Number of people 6 to 12

Duration Continuous

Meeting frequency Once every two weeks

Functions Chairman, secretary, general member



Inter-Actief's website is a nice bit of tech. It is a site that runs on the web framework Django (Python), which offers a lot of different possibilities. Every two weeks this committee spends an evening working on additions, edits and other requests. Programming the website is however not all the committee does! The committee also includes members working on the style of the website and they also work on the *Inter-Actief* app.

Cluster Pools

Bartenders' Guild

Time investment Undetermined

Number of people 20 to 30

Duration Continuous

Functions Bartender



The Bartender's Guild is unlike most other committees of *Inter-Actief*, as its members don't meet or organise events. However, our bartenders are very important to our beautiful association, as without these people we'd be unable to have our drinks. As a bartender you're expected to tend the bar roughly each month. When you end up tending mostly depends on you and your schedule. Each month a "bartender of the month" award is awarded to the bartender who performed the most admirably, with the special beer mug as a prize. You can use this mug for a month to drink beer at a discount price, even when you are not behind the bar!

Cooking Club

Time investment Undetermined

Number of people around 15

Duration Continuous

Functions Chairman, Secretary, Treasurer,
Recipes, Cooks responsible, cook



The Cooking Club is, like the Bartenders' Guild, different than most committees of *Inter-Actief* in that they don't organise activities. Instead, the Cooking Club provides an alternative to our default food ordering options by cooking a healthy meal themselves. Once or twice a month, they spend an afternoon cooking a delicious meal for an activity, which everyone at the activity can sign up for.

Heroic Emergency Response Officers

Time investment Undetermined

Number of people 10 to 15

Duration Continuous

Functions hERO

Activities that take place outside of business hours require EROs to be present. Thankfully, we have a dedicated group of individuals who are always ready to help in this regard: The Heroic Emergency Response Officers (hEROs). Are you ERO certified and are you willing to help out *Inter-Actief*? Then contact the board. Even if you don't have the certificate, but are still willing to help out, don't worry! *Inter-Actief* is training a few members per year.



Media Committee (MedIA)

Time investment Undetermined

Number of people 20

Duration Continuous

Meeting frequency 4 per year

Functions Chairman, secretary, general member

Do you like working with photographic equipment or video equipment? The MedIA ensures *Inter-Actief's* website is constantly updated with pictures of the activities that are organised by the other committees. Furthermore, the MedIA makes recordings of *Inter-Actief* activities, to later create an aftermovie of different activities. Every once in a while a meeting is held to divide upcoming activities between members of the committee. You don't have any equipment? That doesn't matter, we've got you covered, both for your personal projects as for the *Inter-Actief* activities.



Cluster Publication

I/O Vivat

Time investment 10 to 12 hours per quarter

Number of people 6 to 10

Duration Continuous

Meeting frequency Monthly

Functions Chairman, secretary, treasurer, editor in chief, layout commissioner



I/O Vivat is the popular science magazine of *Inter-Actief*. Two editions are made each year, with 1800 copies being printed. Impressive numbers for a magazine created purely by students. The committee is not only responsible for writing the pieces of the magazine, they also create the layout. For each edition, an editorial evening is organised where all articles are checked, edited and placed in the final magazine.

Cluster Study

Committee for Lectures and Excursions

Time investment 2 to 4 hours a week

Number of people 5 to 10

Duration Continuous

Meeting frequency Weekly

Functions Chairman, secretary, general member

The Committee for Lectures and Excursions, also known as CoLeX, organises lectures, workshops and excursions. This includes the well known lunch lectures. Each week the CoLeX meets to discuss the content of the lunch lectures, other lectures, excursions, entrepreneur evenings and the occasional big speaker. After receiving contact information of the companies, the committee itself arranges the rest of the contact, including the arrangement of meetings, dates and contents of the lectures.



Education Committee (EC)

Time investment At least 1 hour a week

Number of people 6 to 8

Duration Continuous

Meeting frequency Once every two weeks

Functions Chairman, secretary, general member

The education committee is a committee with many facets, all pertaining to improving and supporting education. You will handle incoming complaints of members and once a quartile an education lunch lecture is organised where someone will speak about a subject related to education. Handing out bouquets to lecturers who have performed admirably is another responsibility of the EC.



Symposium Committee

Time investment At least 3 hour a week

Number of people 5 or 6

Duration Continuous

Meeting frequency Every once in a while

Functions Chairman, secretary, treasurer, speakers, external affairs, logistics



The symposium committee is one of Inter-Actief's largest committees. During a period of three quarters of a year you will be organising a symposium. A symposium is a convention where a group of speakers will hold lectures about a certain subject throughout the course of a day. The committee is responsible for organising such an event. Speakers will come from both companies and universities. The external affairs commissioner is responsible for acquiring sufficient sponsoring from businesses. Usually, around 180 students, contributors and business people visit a symposium organised by Inter-Actief.

Cluster Travels

IBC Committee

Time investment 2 to 6 hours a week

Number of people 4

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, external affairs, logistics



The International Business Course Committee (IBCc) organises a week-long trip where three different companies are visited. The goal of the International Business Course is to offer students in the final stages of their studies an opportunity to come into contact with potential employers abroad. The committee contacts the companies themselves. It is also responsible for arranging transportation, overnight stays and promotion.

Study Tour Committee

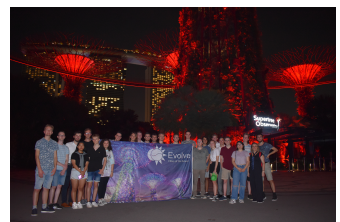
Time investment 10 to 20 hours a week

Number of people 5 to 7

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, external affairs, research, travel coordinator



The study trip committee is most likely the toughest committee Inter-Actief has. It takes approximately a year to finish preparations for the trip, which always has a different continent as a destination. You will arrange for special courses to be organised, that participants can do prior research at companies in The Netherlands and that there are enough sponsors. When the destination has been reached, there should be a great schedule for the three week long trip. Visits to companies are a big part of that, but of course there is room for relaxation.

Cluster Other Design Committee

Time investment 2 hours per week

Number of people 4 to 8

Duration Continuous

Functions Chairman, Secretary, Designer



This committee is a pool of enthusiastic members who either have a passion for design, or want to learn about designing digital documents. The committee is used to implement various tasks from other committees or the board! They for example help committees with the creation of their posters and other tasks such as designing flyers.

Members initiative

Members' Initiative

Time investment At least 1 hour a week

Number of people 1 to 3

Duration When organising the activity

Functions General member



Sometimes you might get an idea for a great activity that you want to organise, but you don't want to join a committee, or there is not a committee that could organise such an activity. For this, we have the Members' Initiative. With this, members can send their ideas to the board, and if they agree you can organise this activity yourself! We even have a budget for members to organise such activities. Examples of activities organised by the Members' Initiative include a cooking workshop, a LEGO masters activity and Bob Ross painting. Great ideas can be sent to goodidea@inter-actief.net and then the board will have a look at it!

Final Word

Dear reader,

Thanks for reading our committee booklet! By now, you should have a good idea of the many activities that we have at *Inter-Actief*. Hopefully you have become enthusiastic about one or multiple of our committees. If so, you've probably listed your name on the respective interest lists and you can expect to be emailed soon.

If you're reading this and you are not currently at a committee market, you can still express interest in becoming active by sending us an email. When in doubt, be sure to come by the *Inter-Actief* room and we'll gladly help you decide whether or not you want to become active and if so, at what committee. After all, it may difficult to make a choice with so many options for extracurricular activities at the UT.

Whatever you decide, we hope to welcome you at some of our upcoming activities so that we can get to know you better! Furthermore, we wish you the best of luck with your studies and with any activism in which you decide to partake.

Kind regards,

The Board of *Inter-Actief*

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