

Committee Booklet



Preface

Welcome to the committee booklet of Inter-Actief!

In this booklet you will find a number of useful facts about Inter-Actief, committees and activism. For each committee, five "attributes" are listed. Do note that these are merely guidelines, each committee is free to alter these attributes to suit their members!

The attributes and a short description can be found below:

Time Investment Denotes the amount of time you will be spending in a week on work for the committee on average. This can vary for each week, as some weeks require a lot more work to be done than others. Of course, if you're busy, it's always possible to come to an arrangement with your fellow committee members!

Number of members The number of members the committee usually has.

Duration A committee is either continuous or periodical. The latter is periodically reformed (usually yearly), as they are focussed on organising a single activity. Continuous committees organise multiple activities over time, and members come and go over time as well.

Functions The different functions of the committee members. Each committee has a chairman, secretary and treasurer. The chairman leads meetings, the secretary takes minutes and the treasurer keeps track of the committee's finances. All members still execute regular tasks besides their function specific ones.

Meeting Frequency The number of times the committee usually meets in a given time span. Some have weekly meetings, others require less frequent meetings. In order to prevent meetings from interfering with classes, they usually take place during lunch breaks.

Activism

Activism at the University of Twente

The UT has, next to your studies, several different ways to become active and develop yourself. You can become active in sports clubs, social clubs, culture associations or study associations and their many committees. Student activism entails the organization of activities for you and your fellow students. The University of Twente values this activism highly and aims to support active students!

Develop yourself!

Student activism is above all, fun! By becoming active you develop yourself on a social level and allows you to interact with all kinds of different people. Not only that, you also develop several skills that you won't necessarily learn during your studies, like working in teams, making decisions and dealing with responsibilities. Additionally, student activism is highly valued in many businesses! The biggest advantage of student activism is on the UT is that besides learning a lot, you and your fellow board and/or committee members hold some actual influence within the association or organisation you're a part of.

Activism arrangements

Being active is investing in your own development. When you decide to become active a very fun time lies ahead of you. However, you will also gain many experiences and skills that will prove very useful in the future. Not only will you learn how to work together with other people in various situations, future employers will definitely see your student activism as a bonus point on your resume. While your degree itself is important, proving that you've already developed yourself both socially and organisationally will definitely give you that extra edge for that dream job.

The University of Twente aims to give its students the opportunity to organise activities besides their studies. Much of the University of Twente's current infrastructure is formed and maintained by active members of the associations. This is one of the reasons that there are several arrangements with the goal to compensate students who have been active in a student organisation.

Competence

Development of Competences

What is competence?

Competence is a term that has seen more and more use in education and businesses over the last few years. However, a lot of uncertainty exists around the proper definition of the term. Are competences simply skills? Or are they more about knowledge and the ability to use that knowledge? To prevent confusion around the term 'competence', the Student Union cites the following definition of the term: "A latent ability of a person, to perform effectively, in a certain task or problem situation, in a way that is objectively observable and assessable." (Hoekstra & Van Sluijs, 1999)

How can I develop my competences?

When you're a member of a student organisation's board or committee you often develop your skills and competences without realising it. To work with your competences more awarely and to allow you to properly lay out the lessons you want to take away from your activism, a competency development path has been defined. You can find this path below under the title competence guide.

Competence guide

In order to support boards and committees in becoming more aware of their competences, a competence guide has been developed. At the end of a board or committee students often know that they have learned much over the year, though they still struggle to properly name specific competences they may have gained or developed. The competence guide aims to help active students become more aware of their gained competences. The guide offers a development path based on practice and a proper starting point for the development of competences. This guide can be found at: <https://tinyurl.com/SUcompetence>

Activism at Inter-Actief

What can Inter-Actief do for you?

As an association we think it's amazing if you want to become active! All activities are organised by our active members, after all. To stimulate activism and thank the active members for the work they invest in our association, there are several things we arrange for them.

All of Inter-Actief's committees get the opportunity to buy committee clothing. Inter-Actief will compensate a part of the price of the clothing for each committee member.

Activism is more fun when you work together with people you have a good relationship with. To stimulate this, and of course because it's fun, each committee has the opportunity to go on a day out each year. Per committee member, Inter-Actief will compensate € 15,- of the costs of the day out.

On top of the clothing and day out, the board of the association organises two great events, specifically for active members. These activities are the "Active members thank you dinner", where the board will be preparing a meal for you. Guaranteed success! Furthermore, an "Active members weekend" is organised each year by the board, where we party for an entire weekend on a location especially hired entirely for the active members.

Finally, there's the active members gift. Each year, the board will arrange a gift for all active members, decorated with a beautiful blue logo. The past few years we've had personalised mugs, thermos, toiletry and hip flasks. Who knows what's next...!

Cluster Activities

Activity Committee (aXi)

Time investment At least 2 hours a week

Number of people 6 to 8

Duration Continuous

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, logistics, nice weather commissioner, posterboy



The activity committee of *Inter-Actief* organises fun and approachable activities throughout the year. These activities include bowling, karting, midget golf and pooling. This great committee meets every week. Additionally, the aXi comes together a few times per year for snacks and drinks to brainstorm about new and cool activities. There's never enough fun things to do, after all!

Bartenders' Guild

Time investment Undetermined

Number of people 20 to 25

Duration Continuous

Meeting frequency None

Functions Bartender



The Bartender's Guild is unlike many other committees of *Inter-Actief*, as its members don't meet or organise events. However, our list of bartenders is very important for our beautiful association, as without these people we'd be unable to have our drinks. As a bartender you're expected to tend the bar roughly each month. When you end up tending mostly depends on you and your schedule. Each month a "bartender of the month" award is awarded to the bartender who performed the most admirably, with the special beer mug as a prize. You can use this mug for a month to drink beer at a discount price, even when you're not behind the bar!

Bit of Action (BoA)

Time investment At least 2 hours a week

Number of people 6 to 8

Duration Continuous

Meeting frequency Weekly

Functions Chairman, secretary, treasurer

The Bit of Action is a committee focused on organising activities for BIT students and their study programme Business IT, such as the Champagne drink in the beginning of the academic year. This committee will be planning several activities throughout the year, most of which require collaboration with a company in order to get the financial means for the activity. So if you are a BIT student and are interested in collaborating with companies then this is the committee for you!



Christmas Committee (XMasCie)

Time investment About 2 to 4 hours a week

Number of people 6 to 8

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, logistics

The Christmas Committee, as the name suggests, organises christmas themed events during the yearly period of lights, decorated trees and



Creativity Committee (CreativiTee)

Time investment An hour a week

Number of people 5 or 6

Duration Continuous

Meeting frequency Weekly

Functions Chairman, secretary, treasurer



Dies Committee (DiesCie)

Time investment 2 to 4 hours a week

Number of people 6 to 8

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer,
logistics



Freshmen Committee (ECie)

Time investment 1 or 2 hours a week

Number of people 5 or 6

Duration Continuous

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, logistics, promotion commissioner



The freshmen committee is, unsurprisingly, the best starting committee of *Inter-Actief*. With around 5 or 6 other first year students you will be organising several cool events. For instance, every year the first year's committee organises the parents day, where the parents of the first year students are invited to spend a day on the university. Next to that, another few activities are organised, sometimes together with the other associations from EEMCS (Abacus, Scintilla and Proto). Of course there is also room for an original activity!

Game Jam Committee

Time investment An hour a week

Number of people 5 or 6

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, logistics, promotion commissioner



The Game Jam is a yearly event for *Inter-Actief*. Students form groups in order to create a video game. These groups each get two days to create their game before they are all tested and judged. The committee will arrange the location, food and drinks, the overall course of the weekend, good promotion and of course the entertainment!

Hackathon Committee

Time investment An hour a week

Number of people 5 or 6

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, external affairs, promotion commissioner

The Hackathon committee organises a weekend in which groups of students take on cases of companies and find a possible solution to their problem. During this weekend there is the obvious need for refreshments in the form of food and drinks, and of course the winner of the competition earns a beautiful prize. The committee itself will handle all contact with the company in question and arrange the location, the refreshments and the overall course of the weekend.



Sports Committee (Hyper-Actief)

Time investment Two hours a week

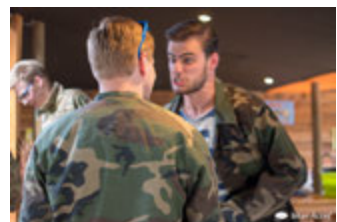
Number of people 5 or 6

Duration Continuous

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, StAf commissioner, Bata commissioner

The *Hyper-Actief* organises sporting events for members of the association. Examples are a canoo polo clinic, underwater hockey and the beer mile. It is also responsible for forming the delegation of *Inter-Actief* for lager, UT-wide or even national sporting events like the StAf football tournament and the Batavierenrace. If you like making other people sweat, join *Hyper-Actief*.



LAN Party Committee (LANCie)

Time investment Two hours a week

Number of people 5 or 6

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, logistics, technical commissioner, competitions commissioner



Each year the LAN committee organises two great LAN parties. With your committee you will choose a weekend and arrange a nice location, electricity and internet supplies, games, servers, food and other entertainment like consoles. Of course, a good promotion is paramount!

Master Kick-In Committee (Kick 'EM)

Time investment Two hours a week

Number of people 5 or 6

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer

Bachelor Kick-In Committee (Kick-IT)

Time investment 2 to 6 hours a week

Number of people 5 or 6

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, logistics, bachelor day, camp, integration, do-group market



You've probably experienced the Kick-In before beginning with your studies. These days consist of several parts, one of which is the education introduction where you go on a camp. For *Inter-Actief*, this camp is organised by the Kick-IT. This committee is responsible for the location, the program during camp and additional things like food, drinks and entertainment.

Master Committee (MasterCie)

Time investment At least 1 hour a week

Number of people 5 or 6

Duration Continuous

Meeting frequency Every once in a while

Functions Chairman, secretary, treasurer, General member



Pandora Committee

Time investment 4 to 6 hours a week

Number of people 5 or 6

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer



Pandora is the most mysterious and secretive committee of Inter-Actief. It organises a week long puzzle event on the UT campus (that mostly takes place at night) that involves solving mysterious puzzles that point towards the next clue. The committee creates all puzzles, makes sure they all hang in the correct position and think up a theme and storyline. There are other tasks involved with organising this event, but due to their secretive nature these cannot be disclosed in this booklet.

Party Committee (FeCie)

Time investment At least 1 hour a week

Number of people 5 or 6

Duration Continuous

Meeting frequency Every once in a while

Functions Chairman, secretary, treasurer,
General member



Inter-Actief organises a big party in the city several times a year. The FeCie is responsible for these parties. The tasks required for organising one of these parties include coming up with the theme for the party, decorating the location of the party and most importantly, promoting the event. These parties are often organised together with other associations from the UT, so the FeCie is a perfect committee to get to know people outside of Inter-Actief.

Prom Committee (GalaCie)

Time investment About 2 hours a week

Number of people 2 (from Inter-Actief)

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, promotion, decoration, location



The prom committee works together with several other associations to organise a prom every year. This means that this committee also has members from other studies. In a period of several months you will be busy organising the prom. This means making arrangements for the location, the drinks, the decorations, the promotion and the sale of entry tickets. After the prom has taken place, an evaluation will take place and the finances will be finalised.

Rally Committee (Rially)

Time investment 2 to 6 hours a week

Number of people 5 or 6

Duration Periodical

Meeting frequency Weekly (or more)

Functions Chairman, secretary, treasurer, route, puzzles, logistics, challenges



Each year, the Rially organises a car quest in the surrounding area around the time of the dies natalis. The committee plans a route and creates puzzles that direct the participants into the right direction. They also prepare a list of challenges participants can complete for bonus points. On the day of the event the committee drives around the route in a van to prepare all checkpoints for the participants. Overall, the organisation of this event is a lot of fun and it's a great time to drive around in a van with the rest of your committee.

Sociëteitscommissie (SocCie)

Time investment At least 2 hours a week

Number of people 6 to 8

Duration Continuous

Meeting frequency Once every two weeks

Functions Praeses, ab actis, questor, bartenders, innovation, internal drinks, external drinks



The SocCie is the backbone of all drinks organised by *Inter-Actief*. Its members make sure there are enough bartenders, that the beer is paid and they arrange all other necessities surrounding drinks. On top of that, they also arrange external drinks (like graduation drinks) which bring in money for all the themed drinks held throughout the year.

Theme Drink Committee (TDC)

Time investment At least 1 hour a week

Number of people 5 to 8

Duration Continuous

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, General member



Every Tuesday *Inter-Actief* holds an afternoon drink. Mostly, these drinks have a special theme; the TDC is responsible for these themes. As a member of TDC you make sure these drinks are properly arranged, promoted and decorated. A specialty of this committee is organising highly productive brainstorms where the members of the committee gather for some drinks to think up more great themes. So, if you're in for a drink, and like a creative theme or two, TDC is the committee for you!

TAPC

Time investment At least 1 hour a week

Number of people 5 or 6

Duration Continuous

Meeting frequency Every once in a while

Functions Chairman, secretary, treasurer,
General member



Throughout the world each year programming contests are organised, including preliminaries. Twente has its own preliminaries in the Twents Algorithm Programming Contest (or TAPC), the winners of which are allowed to compete in the Benelux Algorithm Programming Contest (BAPC). The committee arranges all facilities for the championships, prizes, a post-contest drink and all contact with the sponsor. The problems for the event will be provided by the organising committee of the BAPC.

VR Committee (VRCie)

Time investment At least 1 hour a week

Number of people 5 or 6

Duration Continuous

Meeting frequency Every once in a while

Functions Chairman, secretary, treasurer,
General member



Cluster ICT

Application Committee (AppCie)

Time investment 2 to 10 hours every 2 weeks

Number of people 6 to 12

Duration Continuous

Meeting frequency Once every two weeks

Functions Chairman, secretary, general member

The AppCie is responsible for creating and maintaining the mobile application of Inter-Actief. Currently, there are versions for iOS, Android and Windows Phone. In the coming year the committee will be working on a new iOS app replacing the old one, as well as improving the existing apps for Android and Windows Phone.

System Administration Committee

Time investment 2 to 10 hours every 2 weeks

Number of people 6 to 12

Duration Continuous

Meeting frequency Once every two weeks

Functions Chairman, secretary, general member

The network of Inter-Actief includes 14 work stations supported by 5 servers. This nice bit of network needs constant management. If you already have the knowledge necessary for this vital task or want to learn more about system management, the system management committee is perfect for you. Its members make sure everything runs smoothly and, when something does go wrong, they are the ones to fix it. Once every two weeks they gather to work on the systems and upgrade where necessary.

Website Committee (WWW)

Time investment 2 to 10 hours every 2 weeks

Number of people 6 to 12

Duration Continuous

Meeting frequency Once every two weeks

Functions Chairman, secretary, general member

Inter-Actief's website is a nice bit of tech. It is a site that runs on the web framework Django (Python), which offers a lot of different possibilities. Every two weeks this committee spends an evening working on additions, edits and other requests. Programming the website is however not all the committee does! The committee also includes members working on the style of the website and members translating various parts of the website to English.

Cluster Publication

I/O Vivat

Time investment 10 to 12 hours per quarter

Number of people 6 to 10

Duration Continuous

Meeting frequency Monthly

Functions Chairman, secretary, treasurer, editor in chief, layout commissioner

I/O Vivat is the popular science magazine of Inter-Actief. Four editions are made each year, with 1800 copies being printed. Impressive numbers for a magazine created purely by students. The committee is not only responsible for writing the pieces of the magazine, they also create the layout. For each edition, an editorial evening is organised where all articles are checked, edited and placed in the final magazine.

Photography Committee (FlitCie)

Time investment Undetermined

Number of people 5 to 10

Duration Continuous

Meeting frequency 8 per year

Functions Chairman, secretary, general member

Do you like working with photographic equipment? The FlitCie ensures Inter-Actief's website is constantly updated with pictures of the activities that are organised by the other committees. Every once in a while a meeting is held to divide upcoming activities between members of the committee. The DSLR owned by Inter-Actief is not only available for activities organised by the association, but can also be borrowed for private means.

Studio Cinematografico (Cinema)

Time investment 1 to 4 hours a week

Number of people 5 to 8

Duration Continuous

Meeting frequency Weekly

Functions Chairman, secretary, filmcrew

Every once in a while, the Studio Cinematografico makes recordings of an Inter-Actief activity. These recordings are a great way to show how awesome an activity was.



Cluster Travel

EEMCS Trip Committee

Time investment At least 2 hours a week

Number of people 2 (from Inter-Actief)

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, promotion, general member



Do you like traveling? Each year, together with Abacus, Scintilla, Proto, and Atlantis, we visit a great European city during Ascension. In the EEMCS trip committee, you will pick a city with your fellow members, look up what there is to do and create a fun program. You will also arrange transportation to and in the city and that everything goes according to plan. The committee work starts around half a year before the trip takes place.

IBC Committee

Time investment 2 to 6 hours a week

Number of people 4

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer, external affairs



The International Business Course Committee (IBCC) organises a three day long trip where three different companies are visited. The goal of the International Business Course is to offer students in the final stages of their studies an opportunity to come into contact with potential employers. The committee contacts the companies themselves. It is also responsible for arranging transportation, overnight stays and promotion.

Sailing Committee (SailCie)

Time investment About 2 hours a week

Number of people 3 or 4

Duration Continuous

Meeting frequency Weekly

Functions Chairman, secretary, treasurer,
promotion, sweaters



Ski Trip Committee (SkiCie)

Time investment At least 1 hour a week

Number of people 5 or 6

Duration Continuous

Meeting frequency Every once in a while

Functions Chairman, secretary, treasurer,
General member



Are you a fan of winter sports? This year, once again we will cooperate with several study associations and organise a winter sports trip! The idea is to travel to the mountains in the Spring break. Together with your other committee members you start directly in the first quartile with looking for a nice skiing area, negotiate with travel organizations such as Husk for the best beer prices, or try to organize the trip entirely separately and look for as many participants as possible.

Study Tour Committee (StuCie)

Time investment 10 to 20 hours a week

Number of people 5 to 7

Duration Periodical

Meeting frequency Weekly

Functions Chairman, secretary, treasurer,
external affairs, research, travel coordinator

The study trip committee is most likely the toughest committee Inter-Actief has. It takes approximately a year to finish preparations for the trip, which always has a different continent as a destination. You will arrange special courses will be organised, that participants can do prior research at companies in The Netherlands and that there are enough sponsors. When the destination has been reached, there should be a great schedule for the three week long trip. Visits to companies are a big part of that, but of course there is room for relaxation.

Cluster Education

Committee for Lectures and Excursions (CoLeX)

Time investment 2 to 4 hours a week

Number of people 5 to 10

Duration Continuous

Meeting frequency Weekly

Functions Chairman, secretary, general member



The Committee Lectures and Excursions, also known as CoLeX, organises lectures, workshops and excursions. This includes the well known lunch lectures. Each week the CoLeX meets to discuss the content of the lunch lectures, other lectures, excursions, entrepreneur evenings and the occasional big speaker. After receiving contact information of the companies, the committee itself arranges the rest of the contact, including the arrangement of meetings, dates and contents of the lectures.

Education Committee (EC)

Time investment At least 1 hour a week

Number of people 6 to 8

Duration Continuous

Meeting frequency Once every two weeks

Functions Chairman, secretary, general member

The education committee is a committee with many facets, all pertaining to improving and supporting education. You will handle incoming complaints of members and once a quartile an education lunch is organised where someone will speak about a subject related to education. Handing out bouquets to lecturers who have performed admirably is another responsibility of the OC.

Symposium Committee (SymCie)

Time investment At least 3 hour a week

Number of people 5 or 6

Duration Continuous

Meeting frequency Every once in a while

Functions Chairman, secretary, treasurer,
General member



The symposium committee, or SymCie, is one of Inter-Actief's largest committees. During a period of three quarters of a year you will be organising a symposium. A symposium is a convention where a group of speakers will hold lectures about a certain subject throughout the course of a day. The SymCie is responsible for organising such an event. Speakers will come from both companies and universities. The external affairs commissioner is responsible for acquiring sufficient sponsoring from businesses. Usually, around 150 students, contributors and businesspeople visit a symposium organised by Inter-Actief.

Cluster Miscellaneous

Heroic Emergency Response Officers

Time investment Undetermined

Number of people 10 to 15

Duration Continuous

Functions hERO

Activities that take place outside of business hours require EROs to be present. Thankfully, we have a dedicated group of individuals who are always ready to help in this regard: The Heroic Emergency Response Officers (hEROs). Are you ERO certified and are you willing to help out Inter-Actief? Then contact the board. Even if you don't have the certificate, but are still willing to help out, don't worry! Inter-Actief is training a few members per year.

Final Word

Thanks for reading this booklet!

As you might have noticed Inter-*Actief* has a lot to offer when it comes to extracurricular activities or just activities in general.

Kind regards,

The Officer of Internal Affairs

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